



# CALCUTTA SCHOOL OF TROPICAL MEDICINE

GOVERNMENT OF WEST BENGAL

108 Chittaranjan Avenue, Kolkata - 700073

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Website : [stmkolkata.org](http://stmkolkata.org)

Memo No. STM/1477

Date: 24/10/17

Applications are invited from the eligible candidates, for filling up of the following posts on contractual basis at School of Tropical Medicine, Kolkata for the Project entitled "Cohorts for HIV Resistance and progression in Indian children and Adults (CoHRPICA)" funded by ICMR, Ministry of Health and Family Welfare, Government of India. These posts are purely temporary and are to be filled /renewed on year to year basis.

Name of the Post	:	<b>Data Entry Operator</b>
No. of Posts	:	01 (One)
Educational Qualification	:	B.Sc. with 2 years experience
Desirable Qualifications and Experience	:	<ul style="list-style-type: none"><li>• Experience in data entry and database management for any infectious disease public health programme</li><li>• Experience in data collection using standardized proforma/formats</li><li>• Fluent in use of MS Office, Excel and/or MS Access.</li><li>• Experience in implementation of research/ public health projects, or programs</li></ul>
Consolidated Salary per month	:	Rs. 17,000/-

Name of the Post	:	<b>Lab Technician</b>
No. of Posts	:	01 (One)
Educational Qualification	:	B.Sc. DLT or DMLT
Desirable Qualifications and Experience	:	<ul style="list-style-type: none"><li>• To process and store the blood samples maintaining the high quality controls,</li><li>• Maintain database of samples</li><li>• Overall laboratory maintenance and</li><li>• Support other lab activities including biomedical waste management</li></ul>
Consolidated Salary per month	:	Rs. 18,000/-

Name of the Post	:	<b>Counselor</b>
No. of Posts	:	01 (One)
Educational Qualification	:	<ul style="list-style-type: none"><li>• Masters in Psychology/Science/relevant subject from a recognized university with three years work experience from a recognized institute</li></ul>
Desirable Qualifications and Experience	:	<ul style="list-style-type: none"><li>• 5 years of HIV Counseling experience</li><li>• Data collection and documentation</li></ul>
Consolidated Salary per month	:	Rs. 31,000/-

<b>Name of the Post</b>	:	<b>Scientist-B (Medical) (Site supervisor)</b>
<b>No. of Posts</b>	:	<b>01 (One)</b>
<b>Educational Qualification</b>	:	<b>MBBS Degree with two years Research/Teaching experience/ or MD in Microbiology/ Pathology/ PSM from a recognized university.</b>
<b>Desirable Qualifications and Experience</b>	:	<ul style="list-style-type: none"> <li>• MD in the related subjects (Community medicine/ general medicine /Pediatric/ Public health) from a recognized university and knowledge of computer application or data management.</li> <li>• Identification and enrollment of the participants of cohorts, Clinical evaluation, patient monitoring and training.</li> <li>• Development and monitoring of the database.</li> <li>• Report preparation.</li> </ul>
<b>Consolidated Salary per month</b>	:	<b>Rs. 68,875/-</b>

Eligible candidates fulfilling the criteria may apply addressing to **The Director, School of Tropical Medicine, Kolkata** on a plain paper with their Curriculum Vitae and copy of Testimonials. **Candidates who apply should invariably mention the name of the post both on the application letter as well as on the envelope, failing which the application will not be considered.** The application along with the relevant documents should reach the below mentioned address on or before **04/11/17.. within 4:00pm**. Late applications will not be entertained.

**Venue of interview:**

Interviews will be held at School of Tropical Medicine, Kolkata. **Dates will be intimated to the shortlisted candidates by email.**

**Important note:**

Candidates must mention their **contact no.** and **email address** on the curriculum vita for receiving further notifications.

**Address for correspondence:**

Dr. Bhaswati Bhandyopadhyay, 4<sup>th</sup> floor, Virology unit, Department of Microbiology, School of Tropical Medicine, 108, C. R. Avenue, Kolkata-700073

  
Director

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